

What documentation is required to transfer to KCAI?

All students petitioning for transfer credit(s) must submit official transcript(s) from the school(s) attended. Additional support documents may be requested by the Office of Admissions. Transfer students who have completed less than 30 college credits must submit their standardized (SAT or ACT) test scores.

How is it determined at what level a transfer student will enter KCAI?

Placement is determined by the total number of transferable hours and by the level of competence as indicated by their portfolio review.

What courses will transfer?

KCAI will consider transferring in any liberal arts or studio credits that meet KCAI's requirements, with a grade of "C" or better, from colleges accredited by any of the regional accrediting associations or by the National Association of Schools of Art and Design. Credits earned at nonaccredited institutions will not generally be accepted. Credit may be given for courses appropriate to the curriculum at KCAI. In the case of studio courses, individual exceptions can be made based on portfolio review and course evaluation by studio chairs and approval of the Vice President for Academic Affairs.

How is it determined how much transfer credit a student will receive?

In order to determine transfer credits, applicants must make an appointment or send in their portfolio for placement. Prior to registration, the transfer student receives an estimate by the Office of Admissions of the credit that can be expected for work done at a previous college(s).

How does KCAI convert a transfer student's quarter hours to semester hours?

Credits at KCAI are semester credits. The length of a semester at KCAI is sixteen weeks. A student coming from a college on the quarter system will receive two-thirds of a semester credit for every quarter credit. Thus, a three quarter credit class transfers as two semester credits. A four-quarter credit class also transfers as two semester credits. A five-quarter credit class transfers as three semester credits. A six-quarter credit class transfers as four semester credits. Students should contact their academic advisor for further information.

Credit Conversions

Quarter = Semester credits

3 Quarter = 2 Semester credits

4 Quarter = 2 2/3 Semester credits

5 Quarter = 3 1/3 Semester credits

6 Quarter = 4 Semester credits

Will transferred courses be figured as part of a student's cumulative grade point average?

Grades for transferred credit will not be calculated into the KCAI cumulative grade point average, with the exception of mobility and KCASE exchange course grades, which are included in the GPA.

What coursework is required for transfer students?

Students enrolling at KCAI with 12 or more liberal arts transfer credits must complete all remaining liberal arts credits at KCAI. Students enrolling with fewer than 12 liberal arts transfer credits may transfer in up to a total of 12 liberal arts credits to be applied toward liberal arts requirements.

With approval, students may enroll in studio classes in their major concurrent with completing the Foundation requirement.

Below is information about advanced placement and transfer credit at KCAI.

Also included below are links to articulation agreements KCAI has with several other institutions, specifically allowing transfer of credits to KCAI.

Advanced Placement Program Examination (AP)

Students who earn AP credit during high school may apply the credits to KCAI degree requirements within the guidelines indicated below. KCAI must have the official AP transcript before transfer credit can be granted.

Art History

1. Students must obtain a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.
3. The credit hours cannot be applied to the art history pre-requisite courses, Western Art I and Western Art II.

Liberal Arts

1. Students must obtain a minimum score of 4 to receive credit for this examination.
2. Students will receive three semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.
3. The credit hours cannot be applied to the liberal arts pre-requisites courses, Writing Workshop, Western Thought I, or Western Thought II.

Studio Art Courses

1. Students must receive a minimum score of 4 to receive credit for this examination.
2. Students will receive three semester credits, which will be applied to the open elective requirement. The credit hours can be applied to a studio elective requirement only with permission from the student's departmental chair and the Vice President for Academic Affairs (VPAA).

Approved AP courses for credit

Art History
Art-Drawing
Art-General
Biology (non-lab)
Computer Science
English Language/Composition

English Literature/Composition
 Environmental Science
 European History
 French, German, Spanish, or Latin (Language course)
 History
 U.S. Government and Political Science
 Math
 Music Theory
 Psychology
 Statistics

College-Level Examination Program (CLEP)

Students who earn CLEP credit prior to attending KCAI may apply the credits to KCAI degree requirements following the guidelines indicated below. KCAI must have the official CLEP transcript before transfer credit can be granted.

1. A maximum of 15 CLEP credit hours can be applied to KCAI degree requirements.
2. Application of credit is based upon a minimum score of 50 on each subject exam with the exception of the following exams, French-2 (minimum score-62), German-2 (minimum score-63), and Spanish-2 (minimum score-66). Students will earn 3 semester credit hours for each exam they received an acceptable score.
3. KCAI accepts credit by examination awarded by other colleges to transfer students provided they meet the above standards.

Approved CLEP subject examinations (left column) and KCAI equivalents (right column)

American Literature	Literature
Analyzing and Interpreting Literature	Literature
Freshman College Composition	Writing Workshop
English Composition	Writing Workshop
English Composition w/Essay	Writing Workshop
English Literature	Literature
Humanities	Liberal Arts Elective
College Algebra	Liberal Arts Elective
College Algebra – Trigonometry	Liberal Arts Elective
Biology	Science
Chemistry	Science
Pre-Calculus	Liberal Arts Elective
Calculus	Liberal Arts Elective
College Mathematics	Liberal Arts Elective
Natural Sciences	Science
Trigonometry	Liberal Arts Elective
French – Level 1	Liberal Arts Elective
French – Level 2	Liberal Arts Elective
German – Level 1	Liberal Arts Elective
German – Level 2	Liberal Arts Elective
Spanish – Level 1	Liberal Arts Elective
Spanish – Level 2	Liberal Arts Elective
American Government	Social Science

Intro to Ed. Psychology
History of the U.S. I
History of the U.S. II
Human Growth and Dev.
Principles of Macroeconomics
Principles of Microeconomics
Intro to Psychology
Social Science and History
Intro to Sociology
History of the U.S. I
Intro to Sociology
W. Civilization I
W. Civilization II
Principles of Accounting
Intro to Business Law
Info Systems and Comp. App
Principles of Management
Principles of Marketing
Intro to Sociology
W. Civilization I
W. Civilization II
Financial Accounting
CLEP Financial Accounting

Social Science
History
History
Social Science
Liberal Arts Elective
Liberal Arts Elective
Social Science
Social Science or History
Social Science
History
Social Science
W. Thought I
W. Thought II
Open Elective
Open Elective
Open Elective
Open Elective
Open Elective
Social Science
W. Thought I
W. Thought II
Open Elective
Open Elective

International Baccalaureate Diploma Program (IB)

Students who earn IB credit during high school may apply the credits to KCAI degree requirements within the guidelines indicated below. KCAI must have the official IB transcript before transfer credit can be granted. The first three IB credit hours will always be applied to the open elective requirement.

Liberal Arts

1. Students must obtain a minimum score of 4 to receive credit for this examination.
2. Students will receive three semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.

Studio Art Courses

1. Students must receive a minimum score of 4 to receive credit for this examination.
2. Students will receive three semester credits, which will be applied to the open elective requirement. The credit hours can be applied to a studio elective requirement only with permission from the student's departmental chair and the Vice President for Academic Affairs (VPAA).

Approved IB courses for credit (other courses may be considered on a case-by-case basis)

Economics – Liberal Arts
Geography – Liberal Arts
History – Liberal Arts
Islamic History – Liberal Arts
Philosophy – Liberal Arts

Psychology – Liberal Arts
Social and Cultural Anthropology – Liberal Arts
Business and Management – Open Elective
Information Technology in a Global Society – Open Elective
Biology – Liberal Arts
Chemistry – Liberal Arts
Design Technology – Open Elective
Environmental Systems – Liberal Arts
Physics – Liberal Arts
Mathematics – Liberal Arts
Computer Science – Open Elective
Foreign Language – Liberal Arts
Greek – Liberal Arts
Latin – Liberal Arts
Music (Performance based) – Open Elective
Theatre Arts – Open Elective
Visual Arts – Studio